

Central Business District Bicycle User Group (CBD BUG) Constitution

The Brisbane Central Business District Bicycle User Group (CBD BUG) exists to promote the use of bicycles for workers, students and residents of the Brisbane CBD. Its vision is for cycling to be universally accepted and supported in the community of Brisbane and by all levels of government, public and private businesses, and not-for-profit organisations as a normal, sustainable and desirable means to complete commuting, shopping and other tasks.

Objective:

To improve the environment for cycling and cyclists living in or cycling to, within, and from the Brisbane CBD.

Membership:

CBD BUG members are individuals who have consented in writing to being members, usually but not always by filling in a form in which consent is given. There will be no membership fee.

Meetings:

The CBD BUG will hold meetings of members in each month of each year at which decisions shall be made and policies decided upon by a majority of members present. The monthly meeting will be chaired by a Co-Convenor, or in the absence or unavailability of the Co-Convenors, by any CBD BUG member as determined by the meeting. Each meeting shall commence within ten minutes of the time advertised for the beginning of that meeting.

At any CBD BUG meeting, members can authorise any member, or group of members, to undertake tasks to further the CBD BUG objectives.

Officers:

The CBD BUG has up to three Co-convenors, the duties of each are to determined by those three Convenors, but must include the following:

1. Taking, maintaining and distributing the minutes of BUG meetings.
2. Preparing BUG meeting papers, distributing those papers to BUG members.
3. Maintaining the BUG website(s), uploading all papers and information as directed at BUG meetings.
4. Operating the BUG's bank account(s).
5. Calling BUG meetings, inviting guest speakers at direction of BUG members.
6. Writing and receiving letters and other communications of the BUG, whether to or from members or organisations and individuals not members.

A Co-convenor may be removed from office at a monthly meeting of the CBD BUG, where that Co-convenor shall be given the opportunity to present their case, provided that any proposed removal has been notified to members at the previous monthly meeting. The question of removal shall be determined by a majority vote of the members present at the monthly meeting.

Annual General Meeting:

The CBD BUG will hold an Annual General Meeting (AGM) in January of each year at which three Co-convenors will be elected from amongst the CBD BUG membership by the CBD BUG members personally present. Proxy votes will not be accepted. In the event of one or more Co-convenor positions not being filled at an AGM or subsequently becoming vacant, a vacancy may be filled at a subsequent monthly meeting.

Constitution

This constitution may be amended or added to from time to time by a resolution endorsed at any monthly meeting, provided that any proposed amendment or addition has been circulated in writing to all members at least seven days prior to that meeting.